

Washington County Schools Determination of Educational Representative

Complete this form at the time of referral for a student who is suspected of needing special services and at the time of enrollment for a student who is transferring into the district and received special education services from another district.

Name

DOB

School

Grade

ID#

- 1. The student is represented by natural or adoptive parent(s) or a legal guardian. If guardian, attach official copy of court order appointing guardian.
- 2. The student's parent(s), as applicable, has/have given permission for a relative/friend with whom his/her child is residing to act as a parent in educational decision-making. Attach a copy of the written statement from the: Parent(s), as applicable, verifying that the parent(s) are allowing the individual to act as the parent in educational decision-making.
- 3. The student is, or had been, married. Student represents self. Attach official copy of proof of marriage.
- 4. The student is 18 over and does not have a court-appointed guardian. Student represents self.
- 5. The student is 18 or over, has been declared incompetent by court order, and is represented by a guardian. Attach official copy of court order appointing guardian.
- 6. The student is under 18, but is emancipated by court order. Student represents self. Attach official copy of court order emancipating the student.

Determination of need for surrogate parent

- 7. The student's parents are unknown. Attach written verification.
- 8. The student's parents have not been located after reasonable efforts. Attach copy of written documentation of efforts.
- 9. The rights of the biological or adoptive parents have been terminated and the student is committed to the state. Attach official copy of both court orders.

**If 7, 8, or 9 apply to the student, a surrogate parent must be appointed.
Send to DoSE. (707 KAR 1:280)**

Educational Representative:

Name

Address

Phone

Signature of ARC Chairperson

Date