

RECORD OF BOARD PROCEEDINGS
(MINUTES)

SPRINGFIELD, KY SEPTEMBER 18, 2017 REGULAR SESSION

The Washington County Board of Education met in Special-Called Meeting at Washington County Middle School at 6:00 p.m. on the 18th day of SEPTEMBER 2017 with the following members present:

- (1) Curtis Hamilton (2) Patsy Lester (3) Carissa Harley
(4) Sherri Cheser

Board member Jeremy Thompson was absent.

Superintendent Dr. J. Robin Cochran led the pledge of allegiance. Board Chair Curtis Hamilton read the mission statement. Mr. Hamilton welcomed all in attendance and proceeded with the meeting.

WCMS Share Fair

WCMS Principal Ty Howard gave a brief overview of WCMS's new vision that was discussed over the summer break. The school's vision is to graduate students ready for high school and to prepare them academically, socially and emotionally. The school has one academic goal and one non-academic goal. The academic goal is based on math scores and the non-academic goal is based on behavior.

WCHS Teen Leadership

Tina Sagrecy, director of college, career and community services, introduced the 2017-2018 members of Washington County Teen Leadership. Each student introduced themselves and the group talked about what they have enjoyed so far in the organization.

AP Scores

District Gifted and Talented Resource Teacher and Coordinator Sarah Carey presented briefly on last year's Advanced Placement scores. She reported that WCHS had 18 students to pass their AP exam with a score of 3 or above. Ms. Carey explained the value of taking Advanced Placement courses and exams and what the school offers to help teachers prepare students for taking the exam.

Legislative Liaison Report

Board member Jeremy Thompson was absent, so there was no report given.

Treasurer's Report

Board Meeting Date: 9/18/17
Balance Sheet As of August 31, 2017

General Fund		4,780,125.97	
Special Revenue		280,949.67	
District Activity		65,407.47	
Capital Outlay		153,565.37	
Building (FSPK)		354,601.11	
Construction		293,769.88	Net Debt
Debt Service		(928,316.05)	(420,149.57)
Food Service		201,620.85	
Day Care		62,292.98	
Scholarship		14,390.09	
	Total	\$ 5,278,407.34	

Working Budget information:

Presented was a \$23.4 million total budget

General Fund:

The budget is \$18.2 million.

- Beginning Balance \$4,038,274 – Unassigned and Section 6 Carryover
- Cash assigned for Sick leave \$49,336 and KSBIT \$79,504 prior year \$101,528 and \$115,235 respectively
- Revenue highlights
 - Ad Valorem Taxes budgeted amount are \$3.2 million and utilities taxes are \$717,000.
 - The SEEK amount budget is \$6,903,055
 - On-behalf State Revenue is \$3,055,736
 - Interest is \$137,000
- Expenditure highlights
 - Total salaries and fringe were budgeted at \$11.9 million. Additional budget was added for substitute costs and sick leave payout if needed.
 - KTRS employer rate is 16.105% for federal grants with local and state programs 3.00% employer match.
 - CERS employer match is 18.19%.
 - Operating budget costs:
 - Purchase of 1 bus
 - Building repairs and maintenance budgeted \$615,425 –FY17 Actual \$103,112 FY16 Actual \$112,816. Additional budget is for unforeseen repairs and maintenance in both building repairs and maintenance and other repairs and maintenance of \$207,530.
 - Mowing -Budgeted \$50,700 – FY 17 Actual – \$47,899 FY16 Actual \$57,888
 - Diesel – Budgeted \$171,600 FY 17 Actual \$107,716 FY16 Actual \$116,104
 - Bus repair parts – Budgeted \$59,700 FY17 Actual \$51,322 FY16 Actual \$48,456
 - Electricity-Budgeted \$485,900 – FY17 Actual \$425,848 FY16 Actual \$447,726
 - Garbage - \$26,400 – FY17 Actual \$24,718 FY 16 Actual \$21,693

- Water-Budgeted \$23,300 – FY17 Actual - \$30,892 FY16 Actual \$21,500
- Legal services-Budgeted \$14,000 –FY17 - \$14,231 FY16 Actual \$13,532
- Tax collection fees-Budgeted \$110,000 FY17 109,777 FY16 Actual \$105,179
- Contingency \$1.4 million

Special Revenue Fund:

The budget is \$2.2 million.

- Expenditures are budgeted to the actual grant. Many of the budgets have not been finalized due to the final federal grant allocations are not usually out for the working budget. Based on the Governor’s proposed cuts at the state level we believe and are working on cutting the state grants 17.4%.

District Activity Fund:

- The total budget is \$118,698. The primary revenue is student fees and other student activities revenues to be spent on supplies.

Capital Outlay fund, Building Fund & Debt Service Funds:

- The capital outlay budget is \$150,100. The building fund budget is \$1, 179,284. The budgeted amount to be transferred to the debt service fund is \$1,250,668. The total debt service budget for FY18 is \$1,488,968. The state will contribute on behalf for debt service is \$238,300.
- No budget was set for the City baseball lighting. We will adjust when the project is bid by the city.

School Food Service Fund:

- Total budget is \$1.37 million. The budget for salaries and fringe is \$468,462, on behalf state payments is \$91,180, contingency of \$105,988 and remaining expenditures including supplies of \$701,679.

Day care fund:

- Total budget is \$166,668. The budget for salaries and fringe is \$120,068, on behalf state payments is \$15,530, contingency of \$21,347 with the remaining budget of \$9,723.

Scholarship Fund:

- The budget is \$26,625. Typically \$2,500-\$5,000 is awarded in scholarships.

Year-to-date financial activity

General Fund:

General fund received \$1.3 million in revenue and spent \$711,381 in expenditures.

Special Revenue Fund:

Year-to-date expenditures for salaries and fringe are \$94,196 and operational expenditures are \$42,716.

District Activity Fund

Year-to-date expenditures are \$5,964.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$75,050 in capital outlay funding and \$258,886 in state match FSPK funding. This will be used to offset the debt service. Note: The amount in the written finance report had an incorrect amount however the board report was correct.

Debt Service Fund:

Year-to-date principal and interest paid on debt is \$928,316. Note: The amount in the written finance report had an incorrect amount however the board report was correct.

Food Service Fund:

Total year-to-date receipts are \$12,133 and expenditures are \$52,234.

Day Care Fund:

Total year-to-date receipts are \$9,620 and expenditures are \$3,066.

Scholarship Fund:

We paid \$2,000 in scholarships this year.

Construction Fund:

Board was presented MUNIS reports reflecting a project balance as of the date of the board meeting for the new high school, turn lane, greenhouse and renovation projects.

Superintendent's Report

Dr. Cochran gave a shout-out to the WCHS Commanderette Volleyball team who had competed in the All 'A' Classic Volleyball Tournament over the weekend. Robin and the principals are working on invitational education work, a character education program, similar to "The Leader in Me". Dr. Cochran, Mr. Simpson, WCES principal Dr. Jennifer Miller and WCMS principal Ty Howard have been having renovation meetings, where they are trying to tick off items that need to be done. The black top on WCMS's entrance will be dug out before fall break, and the upper parking lot will be black topped during fall break. Dr. Cochran reported that Chief Academic Officer Cherry Boyles attended the board meeting of the Marion County Area Technology Center, which was an overview of how the year has started. There was also a District Facilities Plan Reconvening held the previous week. Dr. Cochran also reported that she and WCHS principal Malissa "Missy" Hutchins are working on a proposal to offer the ACT exam to sophomore students.

Student Learning and Support Services – Action by Consent

Bd. #17-133 – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved, by a vote of 4-0, the following consent items:

- Approved minutes from August 21, 2017 Special-Called Meeting/Work Session and second August 21, 2017 Special-Called Meeting
- Approved payment of bills as presented.

- Approved the following submitted donations made to Washington County Schools:
 - Donation to NWES from Walmart; \$250 for reading campaign
 - Donation to WCHS FCCLA from Mark & Denita Simms; \$200
- Approved Leave Affidavit for Karen Royalty for five personal unpaid days on August 30-31, 2017 and September 1, 5 and 6, 2017.
- Approved School Activity Fund Fundraiser Approvals for WCES PTO Fundraisers as presented.
- Approved Student Teacher Agreement Between Washington County Board of Education and Eastern Kentucky University for 2017-2018.
- Approved Personal Service Contract Invoice Form from the University of Kentucky CCLD and Reading Recovery.
- Approved Washington County Private School Consultation Agreement with St. Dominic.
- Approved Washington County Public District FY18 Consolidated Allocations.
- Approved Trip Request for WCHS FFA to attend KYFFA Camp in Hardinsburg, Kentucky July 2-6, 2018. Approximately 16 students, one faculty member and one chaperone will be attending.
- Approved science coach contract as presented.
- Approved Work Ready Skills Initiative Funding Agreement Application.
- Approved permission for district to apply for the Clean Diesel Rebate.
- Approved Washington County Bus Garage to surplus a 1981 Chevrolet C10 pick-up truck due to mechanical and condition issues. Sealed bids will be accepted as is.

Student Learning and Support Services – Action, Potential Discussion

Bd. #17-134 – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 4-0 Trip Request for WCHS FCCLA to travel to Oklahoma City, OK for FCCLA National Cluster Meeting November 16-19, 2017. approximately 20 students, one faculty sponsor and four chaperones will be attending.

Bd. #17-135 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 Trip Request for WCHS FFA to attend the FFA National Convention in Plainfield, Indiana on October 25-27, 2017. approximately 14 students, one faculty sponsor and one chaperone will be attending.

Bd. #17-136 – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 the Washington County Board of Education’s request to the Kentucky Department of Education to make a minor change to one building in a “Finding” to the current DFP. This change is to clarify the use of the Old Washington County Elementary to become the new TEL Center and home of the Commander Academy.

Bd. #17-137 – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 the removal of the old freezer and the purchase of a new walk-in freezer at WCES/WCMS from C&T Design for \$27,018.97.

Bd. #17-138 – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 4-0 contract for a salaried long term sub position as presented.

Bd. #17-139 – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 Stipend Title Change for WCHS Baseball and Softball teams as presented.

Bd. #17-140 – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 to appoint Board Chair Curtis Hamilton to serve on the local planning committee to develop a new 4-year District Facilities Plan.

Bd. #17-141 – Upon motion of Carissa Harley and seconded by Patsy Lester, the board approved by a vote of 4-0 the 2017-2018 Working Budget.

Bd. 17-142 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 Trip Request for students in Washington County 4-H to travel to the Kentucky Leadership Center in Jabez, Kentucky on September 28-October 1, 2017. Approximately two to six students and one to two chaperones will be attending.

Bd. #17-143 – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 to adjourn at approximately 7:07 p.m.

The Board was notified of the following personnel actions:

September Personnel Actions

Certified Employment:

Lillian Grigsby – Substitute Teacher
Stephanie Krey-Smith – Substitute Teacher
Kimberly Yankey – Substitute Teacher
Michael Meaux – Substitute Teacher

Classified Employment:

Barbara Jewell – Substitute Childcare Worker
Abigayle Haydon – Substitute Instructional Assistant
Brandi Cheatham – Substitute Coordinator II
Cynthia Dewitt – Part-Time Adult Bus Monitor
Katrina Isham – Childcare Worker
Heather Roution – Childcare Worker

Extra Services Employment:

Kim Mattingly – After School Detention Teacher (WCHS)
Amy Thompson – After School Detention Teacher (WCHS)
Heather Sothen – Academic Team Head Coach (WCHS)

Coaches Employment:

Candace Spalding – Girls Basketball Assistant Coach (WCMS)
Gabriel Cheser – Cheerleading Coach (WCMS)

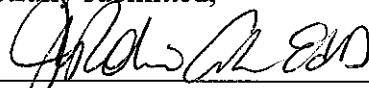
Student Employment:

Kevin Lewis – Student Bus Monitor
Gregory Blanford – Student Bus Monitor
Ashley Butler – Student Bus Monitor
Christina Haydon – Student Bus Monitor
Tasha Kidwell – Student Bus Monitor
Sherri Lewis – Student Bus Monitor
Destiny Merryfield – Student Bus Monitor
Joshua Ritchie – Student Bus Monitor
Illamay Thomas – Student Bus Monitor
Dashyra Thompson – Student Bus Monitor
Brittany Turner – Student Bus Monitor
Anthony Yocum – Student Bus Monitor
Abrielle Tarrence – Student Bus Monitor
McKenzie Horton – Student Bus Monitor
Zachary Lemmons – Student Bus Monitor
Noah Burke – Student Bus Monitor
Katie Shively – Student Bus Monitor

Resignations:

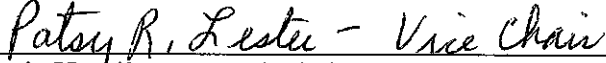
John James – Substitute Teacher

Respectfully submitted,



J. Robin Filiatreau Cochran, Ed.D. Board Secretary

Approved:



Curtis Hamilton, Board Chair