

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

SPRINGFIELD, KY JULY 17, 2017 EXECUTIVE SESSION/REGULAR SESSION

The Washington County Board of Education met in Executive Session at the Washington County Board of Education Central Office at 5:30 p.m. on the 17th day of JULY 2017 with the following members present:

- (1) Curtis Hamilton (2) Patsy Lester
(3) Sherri Cheser

Board member Jeremy Thompson arrived at 5:43 p.m. Board member Carissa Harley was absent.

Discussion Items:

Bd. #17-104 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 3-0 to enter into Executive Session.

Bd. #17-105 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 to exit Executive Session.

Bd. #17-106 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 to carry out the action as discussed in closed session.

The Washington County Board of Education met in Regular Session at the Washington County Board of Education Central Office on the 17th day of JULY 2017. Board Chairman, Curtis Hamilton, called the meeting to order at approximately 6:25 p.m. Board members Curtis Hamilton, Patsy Lester, Jeremy Thompson and Sherri Cheser were present. Board member Carissa Harley was absent.

Due to the later start time, the pledge of allegiance and the reading of the mission statement were dispensed with. Mr. Hamilton welcomed all in attendance and proceeded with the meeting.

Legislative Liaison Report

Board member Jeremy Thompson reported that health care reform is being watched, particularly because it will affect school-based health services and there likely will be cuts to those services. A special session is coming up on pensions and/or tax reform.

Treasurer's Report

Board Meeting Date: 7/17/17

Balance Sheet As of June 30, 2017

General Fund		4,091,296.34
Special Revenue		26,238.52
District Activity		67,780.42
Capital Outlay		78,515.37
Building (FSPK)		95,715.11
Construction		411,291.42
Debt Service		
Food Service		237,105.00
Day Care		55,023.43
Scholarship		16,316.03
	Total	\$ 5,079,281.64

The June 2017 financial report was presented. A final unaudited 2017 financial report must be completed by July 25th and will include year-end adjustments to receipts and expenditures the are added during our year-end closing process for account receivables/payables and the posting of state on-behalf payments for health benefits, KTRS, technology, and debt services. An audit on those financial statements must be completed by November 15, 2017.

General Fund:

General fund received \$11.2 million in revenue and spent \$11 million in expenditures.

Special Revenue Fund:

During FY 17 special revenue funds provided for \$1,876,403 million of salaries and benefits and \$516,542 on professional training and development services, property services, communication services (on-line network services, license and fees), supplies, technology equipment and other miscellaneous expenditures.

District Activity Fund

The total expenditures through June 30th in the District Activity Fund is \$74,734.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$151,395 in capital outlay funding, \$266,650 in state match FSPK funding and \$646,666 of property tax. We have transferred \$100,786 from capital outlay fund and \$842,564 from Building Fund to the debt service fund for debt service. In addition we have transferred \$547,573 to the construction fund for the renovation of WCES (old WCHS) as required by the BG-1 for the project.

Debt Service Fund:

The amount of principal and interest paid on debt for FY17 was \$1,192,537.

Food Service Fund:

During the year the fund received \$1,012,215 in revenue and expended \$985,573 in expenditures resulting in \$26,642 revenue over expenditures.

Day Care Fund:

Day care receipts totaled \$116,285 and expenditures totaled \$86,816 resulting in \$29,469 revenue over expenditures.

Scholarship Fund:

Total expenditures for the scholarship fund was \$0. Scholarships should be paid out for the FY17 school year by the end of August.

Construction Fund:

Board was presented MUNIS reports reflecting a project balance as of the date of the board meeting for the new high school, turn lane, greenhouse and renovation projects.

Superintendent's Report

Dr. Cochran reported that County Judge-Executive John Settles emailed regarding Kentucky Wired. A committee is being formed to look at getting Wi-Fi for the entire county. It was requested that someone from Washington County be on the committee. Dr. Cochran asked district director of technology Mike Scyphers to be on the committee. She would also like to attend some meetings to learn more about it, if possible.

Dan Kelly has stopped by a few times and is interested in starting a robotics team in Washington County. He has a connection with a robotics instructor and has been meeting with SWEDA. Phase II of the grant for the TEL Center involves robotics and advanced manufacturing, but the district is not there yet, as funds were not received for that phase. Elizabethtown Community & Technical College is interested in the program. Our district is also interested in hearing more about it.

A solar eclipse will occur on August 21, 2017. Many school districts have decided to close that day. Most others have purchase solar eclipse glasses for students and staff to wear to watch the solar eclipse. A concern is the possible liability issue in allowing students to watch the solar eclipse. Dr. Cochran said she hoped we would use this as a learning event as well as opportunity for parents to share the event with their child. She asked the board members to keep thinking about it and to let her know their thoughts.

Dr. Cochran next reported that she and assistant superintendent Jason Simpson have a meeting scheduled with Jean-Paul Grivas. They also met with Ross Tarrant last week.

St. Dominic has an issue where they only have four to six players for football, so they do not have a team. This happened before and the school asked to join Washington County, but the district was not able to assist because of the bylaws. In addition, there are several concerns with district-wide teams – one being play time. There would be less spots, so parents may be upset that their child doesn't get to play or doesn't have much play time. Dr. Cochran said she would research the district's options, but in the end, the conference bylaws would dictate the action.

Dr. Cochran reported that the district has to do a facilities rating for the Kentucky Department of Education. Mr. Simpson and chief finance officer Judy Spalding attended training for this. NWES was chosen since it is the oldest building. The rating will be due at the end of July.

Student Learning and Support Services – Action by Consent

Bd. #17-107 – Upon motion of Patsy Lester and seconded by Jeremy Thompson, the board approved, by a vote of 4-0, the following consent items:

- Approved minutes from June 19, 2017 Regular Session/Work Session

- Approved payment of bills as presented.
- Approved the following submitted donations made to Washington County Schools:
 - Donation to NWES FRYSC from Communicare; \$500 for Watch Dogs Program
 - Donation to NWES from North Washington PTO; \$700 for teacher supplies
 - Donation from SchoolStore.com; \$117.47
 - Donation to NWES from Walmart; \$250 for Reading Campaign
- Approved School Activity Fund Fundraiser for WCES PTO as presented.
- Approved School Activity Fund Fundraiser for NWES PTO as presented.
- Approved Washington County (575) Public District –FY 2018- District Assurances.
- Approved Memorandum of Agreement between the Kentucky Department of Education and Washington County Schools to establish an agreement for FY18 Community Education Grant.
- Approved Memorandum of Agreement for Special Education Services between Washington County Board of Education and Central Kentucky Head Start.
- Approved contract between Lincoln Trail District Health Department and Washington County Board of Education for services provided as listed below for the 2017-2018 school year.

○ PPD (TB Skin Test)	\$15.00 each
○ TB Assessment Only	\$10.00 each
○ Hepatitis B Vaccine	\$61.00 per Injection
○ HEP A-HEPB combo vaccination	\$93.00 per Injection
○ Tetanus and Diphtheria (Td)	\$30.00
○ Tetanus, Diphtheria & Pertussis (TDAP)	\$41.00
- Approved Third Party Administrator Agreement with Kentucky School Boards Association to provide certain administrative services related to Medicaid reimbursement for School Based Health Services.
- Approved 2017-2018 salary schedules as presented.
- Approved Code of Acceptable Behavior and Discipline for Washington County Schools as presented.
- Approved Coaches Handbook for Washington County Athletic Program for 2017-2018 school year.
- Approved Washington County Employee Handbook for 2017-2018 school year.
- Approved acceptance of the WHAS Crusade for Children Grant in the amount of \$12,000 for partial salary for one speech pathologist for FY17-18.
- Approved permission to apply for the Gear Up Kentucky grant as presented.

Student Learning and Support Services – Action, Potential Discussion

Bd. #17-108 – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 Contract for Legal Services between Board of Education of Washington County, Kentucky (the Board) and Mazanec, Raskin & Ryder, LPA (MRR Law)

Bd. #17-109 – Upon motion of Patsy Lester and seconded by Jeremy Thompson, the board approved by a vote of 4-0 revisions to job description for Paraprofessional, Regular Classroom.

Bd. #17-110 – Upon motion of Jeremy Thompson and seconded by Sherri Cheser, the board approved by a vote of 4-0 revisions to job description for Paraprofessional, Special Education Classroom.

Bd. #17-111 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 WCHS Band Fee of \$200. The fee pays for: shoes - \$300, gloves - \$200, t-shirts - \$600, music arrangements - \$2,500, drill arrangements – \$1,200, flags/props - \$2,800, guard uniforms - \$600 and instrument maintenance -\$800. The total budget is \$9,000, divided among 45 students is \$200 per student.

Bd. #17-112 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 seasonal band instructor agreements.

Callah Kimball, High Brass, \$900
Elijah Patterson, Percussion, \$1,000
Chase Drury, Low Brass, \$600
Kelli H. Evans, Wood Wind, \$900
Jordan Hayes, Percussion, \$1,750
Steve Satterfield, Color Guard, \$2,500
Joe Frank Williams, Percussion, \$1,250
Sarah Justice, Color Guard, \$900

Bd. #17-113 – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 Standard Rental Service Agreement with Springfield Laundry.

Bd. #17-114 – Upon motion of Patsy Lester and seconded by Sherri Cheser the board approved by a vote of 4-0 **second reading** of the 2017 Policy and Procedure updates as presented by KSBA as follows:

2017 POLICY UPDATES

- 01.1 Legal Status of the Board

- 01.11 General Powers and Duties of the Board
- 01.111 District Planning
- 01.42 Regular Meetings
- 02.1311 Contract Renewal of Superintendent
- 02.4241 School Council Policies (SBDM)
- 02.4244 School Hiring
- 02.44 Accountability
- 02.441 Assessment of Student Progress
- 02.442 Comprehensive School Improvement Plan
- 03.11 Hiring
- 03.112 Certification and Records
- 03.1161 Coaches and Assistant Coaches
- 03.121 Salaries
- 03.1211 Salary Deductions
- 03.13253 Domestic/Dating Violence Reporting and Education
- 03.18 Evaluation
- 03.19 Professional Development
- 03.21 Hiring
- 0.32141 Nonteaching Coaches and Assistant Coaches
- 03.221 Salaries
- 03.2211 Salary Deductions
- 03.23253 Domestic/Dating Violence Reporting and Education
- 04.92 Uniform Guidance
- 06.2 Safety
- 07.1 Food/School Nutrition Services
- 07.12 Vending Machines
- 08.11 Course of Study
- 08.113 Graduation Requirements
- 08.1131 Alternative Credit Options
- 08.133 Extended School/Direct Student Services
- 08.13451 Title I – Parent Family Engagement Policy
- 08.13452 English as a Second Language
- 08.14 Guidance
- 08.222 Assessment
- 08.232 Instructional Resources
- 08.3 School Calendar
- 08.4 Adult/Community Education
- 08.5 Program Evaluation
- 09.111 Transfers and Withdrawals
- 09.12 Admissions and Attendance
- 09.121 Entrance Age
- 09.122 Attendance Requirements
- 09.1223 Persons Over Compulsory Attendance Age
- 09.1231 Dismissal from School

- 09.13 Equal Educational Opportunities
- 09.14 Student Records
- 09.2 Student Welfare and Wellness
- 09.2211 Employee Reports of Criminal Activity
- 09.227 Child Abuse
- 09.311 Safety (Athletics)
- 09.34 Student Publications and Speakers
- 09.425 Assault and Threats of Violence
- 09.4294 Driver's License Revocation
- 09.4361 Police Officers in the School
- 10.5 Visitors to the School
- 03.1232 Sick Leave

2017 PROCEDURE UPDATES

- 01.111 AP.2 District Planning Committee
- 02.442 AP.21 Comprehensive School Improvement Plan Reports
- 03.112 AP.22 ESSA Qualification Notifications
- 03.1211 AP.21 Employee Request for Optional Salary Deductions
- 03.12322 AP.1 Family and Medical Leave Compliance
- 03.18 AP.22 Evaluation Committee/Evaluators and Observers
- 03.19 AP.1 Professional Development
- 04.1 AP.1 Needs Assessment
- 06.31 AP.1 Bus Scheduling and Routing
- 03.32 AP.1 Eligibility for Transportation
- 07.1 AP.11 Food Allergies and Special Dietary Needs
- 08.222 AP.21 ESSA Assessment Notification
- 09.12 AP.1 Student Enrollment and Homeless/Immigration Status
- 09.14 AP.12 Student Directory Information Notification
- 09.15 AP.21 Application for Waiver of Fees
- 09.221 AP.1 Supervision of Students
- 09.227 AP.1 Child Abuse/Neglect/Dependency
- 09.4361 AP.21 Record of Student Arrest at School
- 10.5 AP.24 Website Accessibility Complaint and Grievance Form
- 03.1234 AP.2 Extended Disability Leave Form
- 07.1 AP.1 School and Community Nutrition Program
- 07.1 AP.2 Cafeteria Charges
- 08.222 AP.2 Portfolios

Bd. #17-115 – Upon motion of Sherri Cheser and seconded by Jeremy Thompson, the board approved by a vote of 4-0 Application and Agreement for Use of District Property for Bobby Joe Mattingly to use WCHS for prayer walk on August 3, 2017 at 7:00 p.m.

Bd. #17-116 – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 to postpone this item.

Bd. #17-117 – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 to pay \$5,000 for rock on asphalt paving proposal. This item will flow through a change order for the WCES Renovation Project.

Bd. #17-118 – Upon motion of Jeremy Thompson and seconded by Sherri Cheser, the board approved by a vote of 4-0 to amend the addendum and to pave area one as presented. This item will flow through a change order for the WCES Renovation Project.

The Board was notified of the following personnel actions:

July Personnel Actions:

Certified Employment:

David Goodlett – Teacher (WCHS)

Jennifer Johnson – Teacher (NWES)

Holly Wood – Dean of Instruction (District Wide)

Robert Vance- Teacher (WCHS)

Classified Employment:

Terry Young – Substitute Bus Driver

Extra Services Employment:

Teresa Burns – Band/Childcare Worker

Candace Kimball - Band/Childcare Worker

Christy Baker – Summer Academy Assistant

Coaches Employment:

Brian Stine – NWES Girls Basketball Assistant Coach

Resignations:

Monika Seitz – Teacher (WCHS)

Holly Wood – Assistant Principal (WCHS)

Elizabeth Gooch – Guidance Counselor (WCHS)

Katie Warner – Substitute Teacher

Rescindation Letters:

Donna Noel – District Wide Food Service Cook/Baker
Crystal Shankland – District Wide Food Service Cook/Baker
Cassandra Reid – District Wide Food Service Cook/Baker
Wendy Hernandez – English Language Learner Tutor

Limited to Continuing contracts issued:

Erica Baker, Teresa Burns, Shanna Hale, Sarah Burns, Dawn Curtsinger, Maurice Grubbs,
Theresa Fouch, Kendall Yates

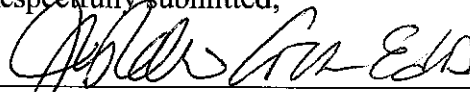
Limited Contracts Issued:

Whitney Bowen, Rachel Woods, Lisa Burkhead, Hannah Hicks, Amy Thompson, Chasity Smith,
Jennifer Drury, Heather Sothen, Jennifer Elder, Mary Agee, Alana Bartley, Amanda Sagrecy,
Kimberly Mattingly, Lena Bramblett, Maegan Graves, Elizabeth Hahn, Anna Scott, Faith
Wright, Jeff Tingle, Rachel Trent, Mickenzie Wells, Ellen Campbell, Tyler Campbell, Shanna
Letner, Sarah Carey

Classified Contracts Issued:

Billy Allen, Crystal Smothers, Donna Noel, Karen Begley, Maria Simms, Ray Kely, Regina
Hood, Brian Cundiff, Matthew Smith, Robert Holderman, Donna Lewis, Lois Noel, Shannon
Mattingly, Sheila Benedict, Wendy Chesser, Renee Cooksey, Hillary Wright-Kaufman, Paula
Baker, Matthew Thomas, Donna Price, Angela Chesser, Jessica Mattingly, Vickie Lawson,
Dolly Stannard, Taylor Settles, Mike Scyphers, Kathy Smith, Ann Thompson, Jennifer Mann,
Megan Grigsby, Margaret Godshall, Judy Cloyd, Amanda G. Mattingly, Lisa Nally, Kim Drury,
Robin Schrader, Kathy Spalding, Cassandra Reid, Paula Bishop, Joanne Spaulding, Aaron
Smith, Judy Stine, Leonna Jones, Lisa Hill, Jerelina Stumph, Sherry Ross, Jill Settles, Terry
Tope, Jan Haydon, Debra Derringer, Debbie McIntosh, Angela Railey, Crystal Shankland, Leona
Zuelly, Marilyn Cambron, Jessica Carney, Merritt Lee Chastain, Daniel Davis, Jackie Devers,
Jeff Grigsby, Monica Lewis, Amanda C. Mattingly, Joseph Peters, Brenda Smith, Sherry Smith,
Angela Wilkerson, Matthew Pinkston, Steve Smith, Rhonda Brak, Debbie Murphy, Julie
Darland, Christy Yaste, Brenda Cooksey, Jessie Weis, Shelby Corey, Clifton Darnell White,
Mona Coslow, Kim Grigsby

Respectfully submitted,



J. Robin Filiatreau Cochran, Ed.D. Board Secretary

Approved:


Curtis Hamilton, Board Chair