

RECORD OF BOARD PROCEEDINGS  
(MINUTES)

**SPRINGFIELD, KY MAY 20, 2019 REGULAR SESSION**

The Washington County Board of Education met in a Regular Session at the Mackville Community Center at 6:00 p.m. on the 20<sup>th</sup> day of MAY, 2019 with the following members present:

(1) Curtis Hamilton (2) Patsy Lester (3) Carissa Harley (4) Sherri Cheser

Board member Jeremy Thompson was absent.

Board member Sherri Cheser led the pledge of allegiance. Board chair Curtis Hamilton read the mission statement. Mr. Hamilton welcomed all in attendance and proceeded with the meeting.

**Retirement Recognitions**

Linda Smith with 27 years of services (14 years with WC), Theresa Foutch with 32 years of service (5 years with WC), Juliana Darland with 20 years of service, Annette Malone with 17 years of service, and Sherry Smith with 28 years of service, were all recognized for their retirement. Linda Smith, Juliana Darland and Annette Malone were all present for their recognition. Theresa Foutch and Sherry Smith were absent.

**Kentucky Governor's Scholars Program Recognition**

Two WCHS students – Madelyn Sagrecy and Mary Medley were recognized for being selected to participate in this year's Kentucky Governor's Scholars Program. Both were present for the recognition.

**Larry Graves Memorial Scholarship Recipient Recognition**

Two WCHS seniors (who graduated the previous Friday on May 17, 2019), Kate Moore and Dillan Spaw, were honored as the recipients of the Larry Graves Memorial Scholarship. Both were present for the recognition.

**ACT Wall of Fame Student Recognition**

WCHS sophomore Makenzie Purdom was recognized for scoring a 28 on the ACT and having her name and score added to the WCHS ACT Wall of Fame. She was present for the recognition.

**Legislative Liaison Report**

Board member Jeremy Thompson was absent, so no report was available.

**Treasurer's Report**

Board Meeting Date: 5/20/19

Summary of the FY20 Budget

The board was presented an option A and option B salary schedules and the FY20 budget. Option A kept the salary schedules the same as FY19 and allows for staff to have a step increase in service. Option B provided for a step and 1% raise to both to the teacher's and classified salary schedules. The district's surrounding Washington are proposing a step increase and a 1%-3% raise. The board approved a step and 2% raise.

The FY20 tentative budget presented to the board totals \$25,357,692.

The total general fund tentative budget is \$19,395,666. This includes a \$3,982,252 in beginning fund balance, operating revenues of \$11,013,414 and the state's on behalf payments for our district of \$4.4 million for a total of \$15,413,414. The budget does not include a property tax increase. SEEK funding is projected to be \$6,631,950. This is a \$203,799 decrease from 2019 final SEEK allocation. Total budget from local ad valorem taxes has increased by \$91,000 to \$3,386,000 and utilities tax was increased by \$6,000 to \$716,000. We increase the budget amount of interest by \$25,000 to \$175,000.

The budget included \$14,624,887 for payroll, fringe, on behalf payments and worker's compensation insurance and operating costs and funds transfers totaling \$3,560,123. The budgeted contingency is \$1,210,656. We project the actual cost of salary and fringe to be \$9.5 million. KTRS employer match is 3.0% for nonfederal funds. CERS increased the employer match to 24.06%. The budget includes the purchase of one bus. Additional budget was applied to key areas such as substitute costs, sick leave payout, repair and maintenance and supplies. The general fund budget is made up of 74.63% salaries and fringe, 18.14% operating expenditures, less than 1% of funds transfers and the KSBIT payment leaving the remaining 6.2% as contingency. The projected amount of change is \$773,130. This would leave a \$3.2 million projected fund balance or 27%.

The special revenue fund total budget is \$2.28 million. For our federal grants we tentatively reduce by 15% of the current year budgets until we receive our allocations. We will continue to update these budgets as information becomes available.

The district activity fund total budget is \$205,616.

Our capital outlay and building funds total \$396,177 and \$1,364,381. A total of \$1,250,125 will be used toward debt service.

Debt service budget for next year is \$1,464,871 for principal and interest payments. SFCC provides \$214,746 towards our debt service.

School food service has a budget of \$1,417,560. Budgeted salaries, fringe and on behalf payment equal \$491,014 and operating cost of \$815,908 and a budgeted contingency of \$110,638.

Daycare has a budget of \$292,400.

Scholarship fund budget is \$27,400.

Current year report:  
Balance Sheet 4/30/19

<b>General Fund</b>		<b>\$ 5,871,406.84</b>	
<b>Special Revenue</b>		<b>32,729.26</b>	
<b>District Activity</b>		<b>102,696.67</b>	
<b>Capital Outlay</b>		<b>172,762.98</b>	
<b>Building (FSPK)</b>		<b>(45,143.47)</b>	
<b>Construction</b>		<b>196,289.55</b>	
<b>Debt Service</b>		<b>(226,050.98)</b>	<b>(98,431.47)</b>
<b>Food Service</b>		<b>308,041.69</b>	
<b>Day Care</b>		<b>117,689.98</b>	
<b>Scholarship</b>		<b>12,827.35</b>	
	<b>Total</b>	<b>\$ 6,543,249.87</b>	

General Fund:

As of 4/30/19 general fund has received \$9,715,735 in revenue and spent \$8,182,911 in expenditures. Operating expenditures are up over last year. The primary reasons are the purchase of a bus (approved during FY18), paving of WCMS/WCES parking lot, TEL center net project and paint work completed at NWES. NWES still has some painting that has yet to be completed. We also have purchased \$20,742 in textbooks.

Special Revenue Fund:

The total spent in the special revenue fund year-to-date expenditures is \$2,268,908. Salaries and fringe totaled \$1,287,230 and operational expenditures totaled \$981,678. The total spent on the TEL center using the Work Ready Skills Initiative grant is \$529,819.

District Activity Fund

Year-to-date expenditures are \$60,179.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$74,800 in capital outlay funding and \$283,128 in state match FSPK funding. This will be used to offset the debt service and BG1.

Construction Fund

For the year we have spent a total of \$346,698 out of our construction funds.

Debt Service Fund:

Year-to-date principal and interest paid on debt is \$1,247,154.

Food Service Fund:

Total year-to-date receipts are \$837,662 and expenditures are \$775,297.

Day Care Fund:

Total year-to-date receipts are \$172,916 and expenditures are \$145,364.

Scholarship Fund:

We paid \$1,300 in scholarships this year.

### **Superintendent's Report**

Dr. Cochran reported that Commander Academy held its own graduation ceremony for five graduates, led by Commander Academy principal and Director of Pupil Personnel Chad Willis. She also reported that project graduation went well – students were bused to Malibu Jacks in Lexington. She also spoke with board members about adjusted start and end times for the 2019-2020 school year. She advised that staff will participate in another mock active shooter training on Tuesday, May 28, 2019 at NWES, conducted by the Kentucky State Police. Chief Academic Officer Cherry Boyles spoke during the report and advised the board that teachers will be working in teams to look at the new standards.

### **Student Learning and Support Services – Action by Consent**

**Bd. #19-054** – Upon motion of Carissa Harley and seconded by Patsy Lester the board approved, by a vote of 4-0, the following consent items:

- Approved minutes from April 15, 2019 Regular Session and the April 22, 2019 Special-Called Work Session.
- Approved payment of bills as presented.
- Approved submitted donations made to Washington County Schools to date as presented:
  - Donation to WCHS Softball from WC Softball Boosters; \$881.57 for uniforms
  - Donations to WCBOE from Heartland Trail ASAP; \$1,048.75 for the summer program booklet
  - Donation to NWES from the NWES PTO; \$850 to purchase a digital piano
  - Donation to WCHS Football from WC Football Boosters; \$1,369.60 for a water supply tank
  - Donation to WCHS FRYSC from Communicare; \$500.00 for FRYSC programs
  - Donation to WCES/WCMS FRYSC from Heartland Trail ASAP; \$750.00 for community & sports scholarships
  - Donation to WCES/WCMS FRYSC from Heartland Trail ASAP; \$750.00 for mentoring program
  - Donation to WCES/WCMS FRYSC from Heartland Trail ASAP; \$1,000.00 for FRYSC programs
- Approved the following leave affidavits for unpaid days:
  - Debbie Murphy – May 7-9, 2019
  - Beth Ellen Weakley – May 28, 2019
  - Cynthia Coulter – April 26, 2019
  - Katie Carrico – April 26, 2019
  - Leah LeGrande – April 17, 2019
  - Donna Noel – April 24, 2019 (0.5 day), April 29-30, 2019
  - Hollie White – May 28, 2019
  - Paula Bishop – May 28, 2019 (0.5 day)

- Brandi Cheatham – May 28, 2019
- Darnell White – May 28, 2019
- Cynthia Coulter – April 30, 2019, May 3, 2019
- Katie Carrico – May 17, 2019
- Paige Mattingly – May 22, 2019 (0.5 day)
- Jackie Devers – May 2, 2019
- Approved to rescind personal unpaid days for Donna Noel – May 23-24; 28-30, 2019 (5 days).
- Approved Trip Request from the WCHS Commander Bass Fishing Team to travel to Kentucky Dam Village on May 8-11, 2019 to compete in state championship as presented.
- Approved Trip Request from WCHS to travel to Holiday World in Santa Claus, Indiana on May 16, 2019 for senior trip as presented.
- Approved Washington County Schools 2019-2020 Certified Evaluation Plan.
- Approved Memorandum of Agreement between Midway University Teacher Education Program and Washington County Schools as presented.
- Approved Contractual Services Agreement Between Communicare, Inc., and Washington County Board of Education.
- Approved permission to apply for FY 2019-2020 Marion/Washington Counties Consortium Migrant Grant.
- Approved Licensing Agreement with Pel Industries, Inc.
- Approved Washington County Schools 2019-2020 professional development opportunities to support flexible PD options.
- Approved Service Agreement between the Washington County Board of Education and Barbara Lynch.
- Approved Perkins grant for 2019-2020 school year.
- Approved Physical Therapy Service Contract with Joanna Tennill.
- Approved Application for Encroachment Permit with Kentucky Transportation Cabinet.
- Approved to surplus food service items deemed extra by food services director and approved by superintendent.
- Approved FY20 Read to Achieve contract.

**Student Learning and Support Services – Action, Potential Discussion**

**Bd. #19-055** - Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 requests to the Washington County Board of Education to escrow the following of the 2018-2019 Section 6 SBDM allocation as presented:

- WCES - \$10,000
- WCMS - \$6,500
- NWES/MS - \$5,000

- WCHS - \$20,000

**Bd. #19-056** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 proposed activity fund principal's budgets for WCES, NWES, WCMS and WCHS as required by Redbook for the FY19-20 school year.

**Bd. #19-057** – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 4-0 KETS Third Offer Fund Utilization Planning Form.

**Bd. #19-058** – Upon motion of Patsy Lester and seconded by Carissa Harley, the board approved by a vote of 4-0 indirect cost rates:

- Non-restricted rates – 16.93%
- Restricted rates – 4.76%

**Bd. #19-059** – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 Bond of Depository for Public School Funds beginning July 1, 2019 and ending June 30, 2021.

**Bd. #19-060** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 Joint Memorandum on Middle School Football Program with St. Dominic Elementary School for 2019-2020 school year.

**Bd. #19-061** – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 adding a line item to classified salary schedule for summer feeding cook at \$12 per hour and summer feed site supervisor at \$15 per hour.

**Bd. #19-062** – Upon motion of Patsy Lester and seconded by Sherri Cheser, the board approved by a vote of 4-0 2019-2020 salary schedules as presented:

- Option C: 2% increase to both teachers and classified salary schedules and no change to either the administrative/extended day and extra services schedules or substitute teachers daily rate.

**Bd. #19-063** – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 4-0 2019-2020 tentative budget as presented:

- Option C: the 2019-2020 budget to reflect a 2% pay increase

**Bd. #19-064** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 proposals for the Sports Athletic Apparel Bid:

- Option B: Bumblebee Sports

**Bd. #19-065** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 to postpone this item.

**Bd. #19-066** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 to postpone this item.

**The Board was notified of the following personnel actions:**

**May Personnel Actions**

**Certified Employment:**

Morgan Cheatham – Substitute Teacher  
Emily McClean – Teacher (NWES)  
Jeff Tingle – Substitute Teacher

**Classified Employment:**

Maria Arnold – Substitute Bus Driver  
Leslie Burkhead – Summer Feeding Site Supervisor  
Kimberly Cornell – Preschool/Childcare Instructional Assistant  
Cynthia Dewitt – Substitute Childcare Worker  
Justin Reynolds – Buildings and Grounds Maintenance  
Kathy Spalding – Summer Feeding Cook

**Coaches Employment:**

Jacob Howard – District Middle School Baseball Coach  
Tina Simpson – Middle School Boys Head Soccer Coach  
Stephen Woodson – Boys Basketball Coach (WCHS)

**Resignations:**

Nancy Baker – Substitute Teacher  
Richard Blair - Substitute Teacher  
Megan Blanford - Substitute Teacher  
Whitney Bowen – Webmaster (WCMS)  
Hollie Burns – Preschool Teacher (WCES)  
Christa Carpenter - Substitute Teacher  
Kimberly Cornell – Preschool/Childcare Instructional Assistant  
Helena Hardin - Substitute  
Cheryl Hatfield - Substitute Teacher  
Amanda Lanham - Substitute Teacher  
Michael Martin - Substitute Teacher  
Suzanne Mattingly - Substitute Teacher  
John McDaniel -Bus Driver  
Anne Taylor – Teacher (WCES)  
Amy Thompson – Teacher (WCHS)  
Barrett Tingle – Boys J.V. Basketball Coach (WCHS)  
Natalie Turner - Substitute Teacher

**Retirement:**

Julie Darland – Special Needs Instructional Assistant

Theresa Foutch – Teacher (NWES)  
Annette Malone – Teacher (NWES)  
Linda Smith – Teacher (WCES)  
Sherry Smith – Attendance Clerk (WCHS)

**Student Employment:**

Grace Rasnake – Student Bus Monitor

**Reassignments:**

David Asher, Rebecca Brothers, Michele Welch, Christy Yaste

**Certified Non-Renewals:**

Erika Barker, Travis Bond, Lou Anne George, Coral Linder, Alexander McRay, Cynthia Powell

**Classified Non-Renewals:**

Cynthia Coulter, Abigayle Haydon, Julia Spalding

**Student Workers Non-Renewals:**

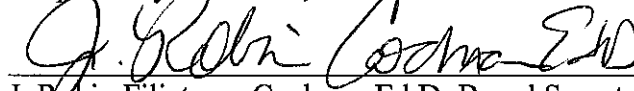
Robert Baker, Donna Bunch, Cierra Byrd, Andrea Clements, Christina Haydon, Kristopher Hicks, Jarrett Hutchins, Elissa Jones, Zachary Lemmons, Joseph Loveland, Justin Mann, Grace Rasnake, Lekysha Sallee, Caylee Shinpaugh, Illamay Thomas, Richard Thompson, Autumn Williams, Zackary Wilson

**Substitute Non-Renewals:**

Cindy Bennett, Cynthia Bartley, Barbara Bliss, Tammy Coulter, Melissa Creech, Krysti Dickerson, Cheryl Dugger, Cody Fenwick, Linda Frick, Kathryn Goff, Emilee Graves, Nancy Harmon, Carolyn Hatchett, Melissa Hayes, Lisa Hess, Andrea Huber, Barbara Janes, Barbara Jewell, Sandy Lawson, Mary Million, Jessica Minton, Nicole Mudd, Lavonda Phillips, Autumn Prewitt, Candace Purdom, Tanya Reyes, Kellie Reynolds, Linda Schoen, Julie Scott, Vickie Vance, Donald Walker, Margaret Weathers, Naya Wells, Virginia White, Candace Woods, Kimberly Yankey

**Bd. #19-067** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 4-0 to adjourn at 7:04 p.m.

Respectfully submitted,



J. Robin Filiatreau Cochran, Ed.D. Board Secretary

Approved:

 *vice chair*  
Curtis Hamilton, Board Chair